

FM Centre Manager Training Course Schedule

Start-up term	11 th July 2006 Palmer Building University of Reading	6pm 14 th -12am 15 th Sept 2006 Maths Department University of Warwick	1pm 15 th - 1pm 16 th Sept 2006 Maths Department University of Warwick	3 rd Nov 2006 Scarman House University of Warwick	1pm 26 th - 1pm 27 th Jan 2007 Radcliffe House University of Warwick
September 2005	MEI Conference Further Mathematics Network Day	Optional NM Coursework (am 15 th Sept only)	Course 4		Course 5
January 2006					
Remaining Centres		Course 2		Course 3	

FM Centres have been starting up at different times throughout the 2005/2006 academic year, so three streams of courses have been provided to meet the needs of Managers and Tutors at different stages. This also gives you the chance to attend a course at a later date if you can't make the dates for your normal cohort.

Your feedback has shown that you would like more opportunities to meet with delegates from other FM Centres. We are therefore running courses from different streams on the same dates to enable you to network over lunch or dinner.

By the start of the 2006/2007 academic year most of you will have received initial training in launching and managing your FM Centre, administration, tuition and revision. Subsequent courses will include sessions for you to share your experiences, and exchange ideas and best practice. There will also be further sessions covering the tuition of individual modules, and top-up training on areas that you feel you would benefit most from; please contact Janice Richards with your ideas for these.

We hope you will also join us at this year's MEI Conference at the University of Reading from 10th-12th July. All Managers should attend the FM Network Day on Tuesday 11th July; as for all mandatory courses, the costs of this will be met centrally. You may also be interested in the Teaching Further Mathematics Day on Monday 10th July. Why not join us for the whole three days? We are offering a special rate for the full conference to FM Centre Managers.

Please add make a note of the dates of courses you need to attend and contact Janice Richards asap with bookings, firm or provisional.